

Regional Property Manager

United Human Resources – St Paul-Minneapolis, MN



What we're looking for:

United Human Resources (UHR) is partnering with an established Property Management company to find an organized, independent and reliable individual to manage staff, administrative and clerical procedures, and customer services for assigned region of Multi-Family units.

If you have:

- At least 5 years of leasing or managerial experience in the rental property business
- Motivation to be a self-starter
- Independence and confidence to complete tasks with minimal supervision
- Ability and willingness to provide a high level of customer service to all residents
- Excellent verbal and written communication skills
- Demonstrated leadership skills
- Proficiency in Microsoft Office and Property Management software

We want you to:

- Manage the operations, maintenance, administration, and improvement of residential properties
- Manage workflow and quality of work for Property Managers
- Pull reports and report on metrics and vacancy rates
- Plan, schedule, and coordinate general maintenance, major repairs, and remodeling or construction projects for residential properties
- Act as a liaison between tenants and owners
- Other tasks as assigned

Who we are:

UHR is more than a recruiting agency; we take pride in hiring more than temporary solutions and are committed to matching you with your next career by establishing a relationship with you and our clients. *UHR never charges candidates anything for applying to or accepting a position that we offer.*

**If you think you may be a good fit, apply with UHR today
by filling out our online application!**